

Ref (40) JPB/281-6/1 Vol.12
8th September 2025

To All Valued Customers and Port Users,

Dear Sir/Madam,

MANDATORY REQUIREMENT TO ENTER JPB OPERATION AREAS

In line with the JPB nature of business that involves high risk activities and movement of heavy machinery such as lorry, crane and other machineries, all port users must aware of JPB safety requirements in order to prevent any accidents or incidents happen. Therefore, a Safety Induction/ Safety Briefing are required for those intends to entering JPB operation areas.

Addition to that, accordance to Part IV-General Duty of Employers and Self-Employed Persons under the Occupational Safety and Health Act 1994 (Amendment Act 2022), Section 15 (2)(c), Johor Port Berhad (JPB) is obliged to provide safety training to all its Port Users.

This training is designed to provide information on safety and security rules and regulations to any individuals performing activities such as maintenance, service, site visit or construction activity within JPB operation areas which includes wharves, terminals, jetties and DCJ area excluding leased areas and tenant compounds.

In relation to the above, please be informed that all individuals entering and/or working at JPB operation areas as above-mentioned are required to undergo Johor Port Safety Briefing and/or Safety Induction.

Below are the guidelines for Safety Briefing and Safety Induction arrangements. Please kindly find PAMS user guideline ([guideline.pdf](#)) for your reference.

SAFETY BRIEFING:

1. Every port user performing works within JPB operation area shall attend Safety Briefing via online system ([PAMS](#)) prior to job execution.
2. Applicable to individuals entering or working for a duration of less than 14 days.
3. The Safety Briefing shall be conducted through the online system and will be accessible 24 hours.
4. Applicants are required to attach Identity Card (IC)/ Passport, License and include an official letter from the company detailing the following:
 - i. Details of workers (Name, IC no./Passport no., Company, Position)
 - ii. Duration and Location of Work
 - iii. Type of Activity
 - iv. Person in charge (Name, Contact no., Email Address)
5. The fee for the Safety Briefing is RM5.00 per person, with a validity period maximum of 14 days. Fee for the VTP is RM1.00 per person per day will be applied.
6. Each session of the Safety Briefing is expected to last approximately 10 minutes and need to answer all the questions.

SAFETY INDUCTION:

1. Every port user performing works within JPB operation area shall attend Safety Induction via online system ([PAMS](#)) prior to job execution.
2. Applicable to individuals working for a duration of more than 3 months.
3. The Safety Induction will be conducted at JPB Training Room every week (*subject to change*) except on Public Holidays as follows:
 - i. **Every Tuesday & Thursday: 9.00am – 11.00am**
4. The fee for the Safety Induction training is RM50.00 per person, and its validity is for 2 years. After this period, applicants will be required to attend Safety Induction again.
5. Applicants are required to attach and include Identity Card (IC)/ Passport, License, E-vetting 3.0 and an official letter from the company detailing the following:
 - i. Details of workers (Name, IC no./Passport no, Company, Position)
 - ii. Location of Work
 - iii. Type of Activity
 - iv. Person in charge (Name, Contact no., Email Address)
6. The validity date of Safety Induction will be appeared in the user PAMS's account upon session completed.
7. The Visitor Card Permit (VCP) enables applicants to access the port area for a certain duration with respective fees as follows:
 - i. Fee of RM40.00 for three (3) months, or
 - ii. Fee of RM60.00 for one (1) year
8. Each session of the Safety Induction is expected to last approximately 1h 30min and need to answer 10 questions.

Please be advised that any foreign workers and/or foreign visitors are required to possess a valid work permit indicating the duration, position, and company affiliation.

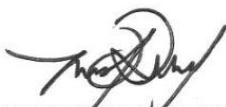
For further information, please contact Pn. Nor Zaini binti Mohamad (Safety & Health Officer) at 07-2535888 ext. 720 or via email at norzaini@johorport.com.my and Pn. Nursyafiqah binti Kadin at 07-2535888 ext. 584 or via email at nursyafiqah.kadin@johorport.com.my

Your cooperation is highly appreciated. Thank you.

'Work Safe, Get Home Safe'

With kind regards,

JOHOR PORT BERHAD



JAMALUDIN RAJA MOHAMMAD

Head

Port Security & Safety Department