

GUIDELINES ON COVID-19 PRECAUTIONARY MEASURES

Following the increasing number of COVID-19 cases in Malaysia, Johor Port Berhad (JPB) is taking necessary Precautionary Measures Guidelines to safeguard the employees, business partners and customers while ensuring that Johor Port can effectively continue its operations.

This Guidelines shall apply to all staffs, tenants, contractors, agents, lessee, port users and anyone entering an operating site and/or building in Johor Port. No personnel shall be exempted from the Guidelines.

1. BODY TEMPERATURE SCREENING (BTS)

It is a mandatory requirement for everyone entering the Port to have their body temperature checked before reporting to work at their office, work station or operation areas.

It is the responsibility of the business/organisation at JPB premises such as tenants, contractors, agents, lessee and port users to implement Body Temperature Screening on all its employees before entering their premise or operation areas.

Only trained personnel equipped with an appropriate Personal Protective Equipment (PPE) (face mask and rubber hand gloves) can conduct the BTS.

Anyone with a body temperature of 37.5 °C or above is not allowed to enter the Port and the employer must direct the employee to a nearby clinic for further treatment or health screening.

JPB's contractors are required to submit its employees' body temperature (BTS result) to the Port Security & Safety Department on daily basis.

Any staff, tenants, contractors, agents, lessee and port users who are classified as a Person Under Investigation (PUI); or who has a COVID-19 symptom; or is part of a cluster listed under the Ministry of Health (MOH); or is believed to have exposure to an infected person are advisable not to enter JPB premises.

2. MANDATORY USAGE OF FACE MASK

Mandatory usage of face mask for all staffs, contractors, visitors, tenants and other port users at JPB premises except when at the individual working station. It is imperative for the face mask to be worn properly to reduce the risk of infection. Please ensure the mask fits to cover your nose and mouth with the bottom edge of the mask being positioned under your chin. Avoid hanging it around the back of your head, forehead or covering only part of the nose or mouth as it might expose the user to the risk of face mask contamination and infection.

3. PHYSICAL DISTANCING

Physical distancing helps limit the spread of COVID-19. All staff, tenants, contractors, agents and lessee must keep a distance of one metre (1-metre) between each other and avoid personal contact, including hand shaking.

4. USAGE AND AVAILABILITY OF HAND GLOVES

All tenants, contractors, agents, lessee and port users are advisable to supply and distribute hand gloves for all its frontlines.

5. USAGE AND AVAILABILITY OF HAND SANITIZERS

All tenants, contractors, agents and lessee shall provide and make available Ministry of Health (MOH) approved hand sanitizers in its respective premises and operation areas including office building, main lobby, meeting room etc.

JPB staff are required to utilize hand sanitizer provided at their respective department prior entering the workplace.

6. APPLICATION OF PORT PASS / VISITOR

Only applications of Port Pass for critical operational matters will be considered by JPB to enter the port on a case by case basis. However, after taking into consideration a surge in new daily COVID-19 cases in Sabah over the past weeks, any new request of Sabahans or any person has travel history to Sabah is strictly prohibited to enter the Port.

7. TRAVEL TO HIGH RISK AREA/ RED ZONES

All staffs and port users are advisable not to visit to high risk or red zone areas such as areas of new cluster of COVID-19 and crowded places or events. If there is an urgent need to travel to a risky area/ red zones, the person involved must follow the procedures set by the Ministry of Health (MOH) and National Security Council (Majlis Keselamatan Negara, MKN). Travellers are required to undergo COVID-19 testing on arrival and a mandatory fourteen-day quarantine.

8. OFFICIAL MEETINGS & TRAININGS

All face to face meetings or trainings to be postponed where possible and to be conducted via an online meeting platform.

9. EVENTS / SOCIAL GATHERINGS

No Events / Social Gatherings will be permitted to be carried out in the Port during the RMCO.

10. CAFETERIA & CONVENIENCE STORE

All cafeterias and convenience stores will be operating as usual. All port users are required to adhere to the “new normal” (usage of face masks, hand sanitizers and maintaining physical distancing) while in the cafeterias and convenience stores within the Port area.

11. QR CODE SCANNING

All staffs, contractors, visitors, tenants and other port users are required to record their movements within JPB premises by scanning the MySejahtera QR Code provided at the respective locations.

12. COVID-19 SCREENING FOR FOREIGN WORKERS

All contractors, tenants and other port users must ensure all foreign workers which working within JPB premises must undergo COVID-19 screening. Polymerize Chain Reaction (PCR)/ Swab test or Rapid Test shall be acceptable. The cost of screening will be under the contractor's/ tenants/ other port users responsibility. Contractors/ tenants/ other port users should update the date of screening to Port Security & Safety Department in due course.

13. SHIP CREW SIGN-ON/ SIGN-OFF

Ship crew Sign-On and Sign-Off activities are subject to the approval of the Ministry of Health (MOH) and the Immigration Department.

14. PERSONAL HYGIENE

All staffs are to practice good personal hygiene at all times i.e. frequent hand washing, disposal of used face masks and gloves at dedicated disposal bins etc. Do not touch your eyes, nose or mouth with unwashed hands. Once you arrived at home, cleanup, wash your hands with soap and water immediately and changing into clean clothes before you meet your family.

15. RECORD KEEPING

It is the responsibility of the tenants and lessee to keep records of all staffs, contractors and visitors entering their premises.

In the event of any personnel who have been in the Port vicinity and subsequently been tested positive for COVID-19, the incident must be immediately reported to the nearest Government clinic (Klinik Kesihatan) as well as to the JPB Port Security and Safety Department (PSSD) as follows:

JPB Port Security & Safety Department Command Centre (24 hrs.)

Fire & Rescue : 07-2511273

Security : 07-2511950

Any person who is deemed as a “Close contact” should be instructed to undertake a COVID-19 test at the nearest clinic.

All BTS records, staffs’ attendance and other related documents are to be kept for a period of 3 months minimum for future reference.

PORT SECURITY AND SAFETY DEPARTMENT
JOHOR PORT BERHAD